

Summer Food Service Program (SFSP) Waiver for Required First Week Site Visits

Federal regulations require SFSP sponsors to visit each participating site at least once during the first week of operation in order to identify and correct operational problems as soon as possible. A school sponsor may request a waiver from completing these first week visits for individual sites that have experienced staff and successfully operated the SFSP in the prior year. The sponsor must still complete monitoring visits to each participating site, but is not required to do so during the first week of operation. The Kansas State Department of Education (KSDE) will review waiver requests and approve them on a site-by-site basis for the current year of operation. Complete this form to request a waiver. Attach an additional sheet of paper if more space is needed.

_____ (SFSP School Sponsor) requests a waiver to required first week visits for the following school site(s) that operated the SFSP successfully in the prior year and are staffed by experienced personnel.

Describe how the sponsor will assure that accurate and smooth site operations will be in place if the first week visit(s) are not made.

To be completed by the SFSP School Sponsor		KSDE USE ONLY			
School Site Name	Reason why 1 st week visit(s) may not be made	Waiver Status	Consultant's Initials	Date	Comments
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied			

Comments: _____

Signature of Authorized Representative

Date

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