



Child Nutrition & Wellness

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June Update

ADMINISTRATION & GUIDANCE

- **Website Updates:** All forms referenced below are found on www.kn-eat.org, School Nutrition Programs.

IMPORTANT: USDA recently changed the name of the Food Stamp program to SNAP, the Supplemental Nutrition Assistance Program. All of KSDE's program renewal documents were revised to reflect this change with references to "SNAP/Food Stamps". By chance, it was learned at a May 28 meeting that SRS decided not to change the name of the Food Stamp program in Kansas. It will be known as Food Assistance.

All Program Renewal Documents that reference the former "Food Stamp" program have been revised to say "Food Assistance" instead of "SNAP". This includes all formats of 3B, 3C, 3F, 3J, 7A, 8M, At-Risk Application and Guidelines for Determining Eligibility.

If you have not yet printed applications and other documents, please use the versions on the website which were updated late Friday afternoon, May 29, 2009. Any documents referencing "SNAP" are the old versions.

If you have already printed applications and other documents, it is your choice to reprint or not. In the new school year, almost all households receiving Food Assistance should be approved using the KN-CLAIM Direct Certification system rather than the household application. So there should be minimal confusion generated among Food Assistance recipients by the letter to households or application form.

- **Spanish Translations** of KSDE's documents related to program renewal are now available. Go to Administration, Foreign Language Translations.
- **Form 3-D, Notification of Eligibility Determination** has been revised. The reference to temporary approvals was deleted from the letter, but has been put back. Go to Administration, Program Renewal.
- **Form 19-D, Medical Statement for Student Requiring Special Meals Due to Food Allergy or Intolerance** is now available as a modifiable MS Word document. Go to Guidance, Food Service Facts, Chapter 19.
- **Food Service Contract between USD and Private School** is a prototype agreement which is posted under Administration, Program Renewal at the bottom of the list of renewal documents.
- **Single Ingredient Recipes and Component Contributions** forms have been updated. Go to Guidance, Menu Planning & Production Records, Recordkeeping Forms.

- **Healthier Kansas Menus – Recipes – Taco Meat** recipe had a spacing error (ingredients were not lined up with quantities) which has been corrected. Go to Resources, Healthier Kansas Menus.
- **Direct Certification:** The KN-CLAIM Direct Certification system will be unavailable the week of June 29-July 3 in preparation for the new school year. KSDE will receive the SRS file of Food Assistance/TAF recipients on July 6 and we plan to have the system available by July 7. You are encouraged to begin processing direct certifications as soon as the July file is available. The *2009-2010 KN-CLAIM Quick Reference for Direct Certification* will be posted by July 1, 2009.
- **Certification of Migrant, Runaway and Homeless Students:** These students become automatically eligible for free school meals when named on a list provided to the school nutrition program authorized representative by the appropriate official (i.e. migrant recruiter or the district homeless/runaway liaison). The certification list must be updated annually and should be dated within four weeks of the beginning of the school year.
- **Distribution of Applications:** Remember that the application packet for CNP benefits is not to be distributed to households any earlier than four weeks prior to the beginning of school. This is a Federal regulation.
- **Revised Forms Available for Comment:** The Monthly/Annual Financial Report has been revised and the Daily Income Record has been redesigned and renamed the Daily Revenue Report. The changes are intended to more closely align the Financial Report with the school district budget, and to make the Daily Revenue Report more compatible with computerized accountability systems. These forms are posted under What's New. Your comments are invited and may be submitted to Jodi Mackey (jmackey@ksde.org) by email. We will be finalizing these forms by the first of July.

TRAINING

- **Child Nutrition Management Academy:** Classes will be held June 9-12 in Hays and Topeka and June 15-19 in Haysville, Dodge City and Iola. As of today, over 600 registrations have been processed, but there are still class openings in some locations. To register, go to School Nutrition Programs, 5-Star Training System.
- **Regional Training Cooperative (RTC) Classes:** A wide variety of classes are being offered throughout the state this summer by our RTCs. To find out what's available near you, go to 5-Star Training System.
- **Online Registration Available for Administrative Workshops and Food-Based Menu Planning & Production Record classes:** This year's Administrative Workshops will feature a new afternoon format. As in the past, the morning session will focus on determining eligibility, maintaining confidentiality and verifying eligibility. In the afternoon we will use the components of KSDE's administrative review to help participants understand what is needed for a successful review and even more important, for a quality child nutrition program. Go to 5-Star Training System to register.

- **Jump Start! – Orientation Class for New Managers and Directors:** The announcement and registration form for this class are posted under School Nutrition Programs, What's New. The classes will be held September 22-23 in Hesston. They are packed with information to assist new managers and directors in getting off to the best start possible.

GRANT OPPORTUNITIES

Equipment Grant Applications: Both the number of applications (269 food service sites, many of which are base or central kitchens serving additional schools) and the dollar value of the equipment requested far exceeded our expectations. It is unlikely that adequate money will be available to fund applications submitted for schools with fewer than 50% of students eligible for reduced price or free meals. Also, due to the large volume of applications and the rigorous competition for grant funds, scoring the applications is taking a great deal of time and effort. Although the grant readers are working as quickly as possible, it will probably be late June before the grant awards are announced. We'll be in touch with each applicant just as soon as possible. Thanks in advance for your patience.

Fresh Fruit and Vegetable Program Grant: Applications have been received from 50 schools, However, funds are available for additional participants so further applications for school year 2009-10 are welcome. To learn more about this program and to access the application forms, go to What's New, Fresh Fruit & Vegetable Program.

Summer Nutrition Success & Childhood Hunger in Kansas

This is Summer Food Service Program Week. To help celebrate, a representative of USDA's Mountain Plains Regional Office visited the SFSP in Salina. The Salina Journal printed a very positive story about the program which you can read at: <http://www.saljournal.com/news/story/lunch-6-2-09>.

Another excellent story about the SFSP was featured on Kansas City television station KMBC. Read the story and watch the video at: <http://www.kmbc.com/money/19581869/detail.html>.

Summer nutrition programs are essential to the health of many Kansas children. The term "food insecurity" is used to describe hunger or at risk of hunger. A recent study by Feeding America based on data from USDA's Economic Research Service found that:

- 20.9% of Kansas children under age five are food insecure (7th highest in the nation)
- 17.8% of Kansas children under age 18 are food insecure (21st highest in the nation)

Learn more at <http://feedingamerica.org/our-network/the-studies/child-food-insecurity.aspx>.

This finding points out why the SFSP is so important. During school year 2007-08, an average of 350,683 Kansas students ate a reimbursable school lunch each day during the school year. But only 17,225 ate a Summer Food Service Program lunch daily in Kansas last summer. More information on the impact of childhood food insecurity will be posted under What's New in the near future.

Best wishes for an enjoyable summer!