

CACFP Administrative Handbook

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1. Contacts & Websites

Kansas State Department of Education
Landon State Office Building
900 SW Jackson Street, Suite 251
Topeka, Kansas 66612-1212

Dr. Randy Watson, Commissioner
785-296-3202

Dale M. Dennis, Deputy Commissioner
785-296-3871

Child Nutrition & Wellness

Cheryl Johnson, MS, RD, LD, Director
Phone: 785-296-2276
Fax: 785-296-0232
Email: csjohnson@ksde.org

The Child Nutrition & Wellness Team administers the following programs:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Special Milk Program (SMP)
- Afterschool Snack Program (ASP)
- Summer Food Service Program (SFSP)
- Child and Adult Care Food Program (CACFP)
- At-Risk Afterschool Meals
- Body Venture – Health Education Program
- Team Nutrition (TN)
- Fresh Fruit & Vegetable Program (FFVP)

School Finance

Craig Neuenswander, Director
Phone: 785-296-3871
cneuenswander@ksde.org

The School Finance Team is responsible for Child Nutrition Program:

- Reimbursement Claim Processing
- Financial Status Summary Information

Child Nutrition & Wellness Team

Administration

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|--|--|
| Cheryl Johnson, MS, RD, LD, Director | csjohnson@ksde.org |
| Jill Ladd, MPH, RD, LD, Assistant Director | jladd@ksde.org |
| Julie Henry, M.S. Ed., Assistant Director | jhenry@ksde.org |
| Pam Rosebaugh, PSA III - Administration Lead | prosebaugh@ksde.org |
| Sarah Bruschi, Senior Administrative Assistant | sbruschi@ksde.org |
| Michelle Irvine, Senior Administrative Assistant | mirvine@ksde.org |
| Meg Boggs, Program Consultant | mboggs@ksde.org |
| Diane Dysart, Program Consultant II | ddysart@ksde.org |
| Carlene Eberspacher, Administrative Officer | ceberspacher@ksde.org |
| Barb Depew, RD, LD, Farm to Plate Project Director | bdepew@ksde.org |
| Emily Brinkman RD, LD, Dietitian Specialist/FFVP | ebrinkman@ksde.org |

Child Nutrition Consultants

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|---------------------------------|--|
| Arleen Anderson, RD, LD | aanderson@ksde.org |
| Emily Bonilla, MPH | ebonilla@ksde.org |
| Karen Campbell | kcampbell@ksde.org |
| Barb Depew, RD, LD | bdepew@ksde.org |
| Angela Dittmer | adittmer@ksde.org |
| Diana Floyd, RD, LD | dfloyd@ksde.org |
| Jeanie Galemore | jgalemore@ksde.org |
| Dessa Gifford | drifford@ksde.org |
| Hilary Hanvey | ghanvey@ksde.org |
| Laura Hodgson | lhodgson@ksde.org |
| Dayna Kriley, MS, RD, LD | dkriley@ksde.org |
| Judith Neely, MPH, RD, LD | jneely@ksde.org |
| Lynette Osner, RD, LD | losner@ksde.org |
| Rachel Schiferl, RD, LD | rschiferl@ksde.org |
| Karen Seymour, RD, LD | kseymour@ksde.org |
| Holly Steinlage, MPH, RD, LD | hsteinlage@ksde.org |
| Hannah Tillery | htillery@ksde.org |

Professional Development

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| Cindy Johnson, Professional Development Project Director | cljohnson@ksde.org |
| Sean Hoffman, Online Training Specialist | shoffman@ksde.org |

Team Nutrition

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|-----------------------|--|
| Karen Seymour, RD, LD | kseymour@ksde.org |
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Body Venture

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| Meg Boggs, Body Venture Coordinator | mboggs@ksde.org |
| Christina Callender, Body Venture Manager | |
| Michael Beam, Body Venture Manager | |

School Finance Team

Food Service Unit

Jennifer Barger, Public Service Administrator II

Phone: 785-296-4965

Fax: 785-296-0459

Email: jbarger@ksde.org

Nichole Norwood, Accounting Specialist

Phone: 785-296-2020

Fax: 785-296-0459

Email: nnorwood@ksde.org

Other Helpful Contacts

U.S. Department of Agriculture (USDA) Mountain Plains Regional Office (MPRO)

Special Nutrition Programs

Food and Nutrition Service

1244 Speer Boulevard, Suite 903

Denver, CO 80204-3585

Phone: 303-844-0354

Website: www.fns.usda.gov/cnd/

Kansas Department of Health & Environment

Child Care Licensing

Curtis State Office Building

1000 SW Jackson

Suite 200

Topeka, KS 66612-1274

Phone: 785-296-1270

Website: www.kdheks.gov

Institute of Child Nutrition

The University of Mississippi

P.O. Box 1848

University, MS 38677

Phone: 1-800-321-3054

E-mail: helpdesk@theicn.org

Website: www.theicn.org

Kansas Association for the Education of Young Children (KAEYC)

633 Albert

Salina, KS 67401

Phone: 785-280-0088

Website: www.kaeyc.net

Child Care Aware of Kansas

1508A East Iron

Salina, Kansas 67401

Phone: 785-823-3343

Website: www.ks.childcareaware.org

Kansas Department for Children and Families

Office of the Secretary

915 SW Harrison Street

Topeka, Kansas 66612

Phone: 785-296-3271

Website: www.dcf.ks.gov

Child Nutrition & Wellness Website

Kansas Nutrition – Education, Administration, Training

www.kn-eat.org

KN-EAT is the portal for all Child Nutrition & Wellness websites:

- Child & Adult Care Food Program
- School Nutrition Programs
- Summer Food Service Program
- Team Nutrition
- Farm to School
- Body Venture

The *Child & Adult Care Food Program* website provides guidance, policies, and current information, including:

- The CACFP Administrative Handbook and corresponding forms
- **Professional Development** opportunities
- USDA Healthier CACFP Award and other recognition
- Newsletters and Monthly Updates

Additionally, the Child & Adult Care Food Program website is used to access **KN-CLAIM (Kansas Nutrition – Claims And Information Management)**, the internet system for filing and paying reimbursement claims. KN-CLAIM is also used to collect sponsor and site information.