

CACFP Administrative Handbook

Table of Contents

1. Contacts & Websites

Child Nutrition & Wellness.....	1-1
School Finance	1-1
Child Nutrition & Wellness Team.....	1-2
Administration	1-2
Child & Adult Care Food Program.....	1-2
School Nutrition & Summer Food Service Programs.....	1-3
Wellness	1-3
School Finance Team	1-4
Other Helpful Contacts	1-5
Child Nutrition & Wellness Website	1-6

1. Contacts & Websites

Kansas State Department of Education
Landon State Office Building
900 SW Jackson Street, Suite 251
Topeka, Kansas 66612-1212

Dr. Randy Watson, Commissioner
785-296-3202

Dale M. Dennis, Deputy Commissioner
785-296-3871

Child Nutrition & Wellness

Cheryl Johnson, MS, RD, LD, Director
Phone: 785-296-2276
Fax: 785-296-0232
Email: csjohnson@ksde.org

The Child Nutrition & Wellness Team administers the following programs:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Special Milk Program (SMP)
- Afterschool Snack Program (ASP)
- Summer Food Service Program (SFSP)
- Child and Adult Care Food Program (CACFP)
- At-Risk Afterschool Meals Program
- Body Venture – Health Education Program
- Team Nutrition (TN)
- Fresh Fruit & Vegetable Program (FFVP)
- Healthy Kansas Schools (HKS)

School Finance

Craig Neuenswander, Director
Phone: 785-296-3871
cneuenswander@ksde.org

The School Finance Team is responsible for Child Nutrition Program:
Reimbursement Claim Processing
Financial Status Summary Information

Child Nutrition & Wellness Team

Administration

Cheryl Johnson, MS, RD, LD, Director

Email: csjohnson@ksde.org

Mark Thompson, Ph.D, Assistant Director

Email: jladd@ksde.org

Kelly Chanay, M.Ed., RD, LD, Assistant Director

Email: kchanay@ksde.org

Pam Rosebaugh, PSA III - Administration Lead

Email: prosebaugh@ksde.org

Cheri Berggren, Administrative Specialist

Email: cberggren@ksde.org

Sarah Bruschi, Senior Administrative Assistant

Email: sbruschi@ksde.org

Michelle Irvine, Senior Administrative Assistant

Email: mirvine@ksde.org

Diane Dysart, Program Consultant II

Email: ddysart@ksde.org

Carlene Eberspacher, Administrative Officer

Email: ceberspacher@ksde.org

Child & Adult Care Food Program

Child Nutrition Consultants

Hannah Tillery

Email: htillery@ksde.org

Diana Floyd, RD, LD

Email: dfloyd@ksde.org

Laura Hodgson

Email: lhodgson@ksde.org

Linnea Rieger

Email: lrieger@ksde.org

Jeanie Galemore

Email: jgalemore@ksde.org

Tara Witthuhn

Email: twitthuhn@ksde.org

School Nutrition & Summer Food Service Programs

Child Nutrition Consultants

Arleen Anderson, RD, LD
Email: aanderson@ksde.org

Karen Campbell
Email: kcampbell@ksde.org

Barb Depew, RD, LD
Email: bdepew@ksde.org

Angela Dittmer
Email: adittmer@ksde.org

Dessa Gifford
Email: drgifford@ksde.org

Hilary Hanvey
Email: ghanvey@ksde.org

Judith Neely, MPH, RD, LD
Email: jneely@ksde.org

Lynette Osner, RD, LD
Email: losner@ksde.org

Professional Development

Cindy Johnson, Training Coordinator
Email: cjohnson@ksde.org

Roni Schwartz, MBA, RD, LD
Email: rschwartz@ksde.org

Julie Henry
Email: jhenry@ksde.org

Sean Hoffman
Email: shoffman@ksde.org

Wellness

Team Nutrition

Tessa Adcock, MS, RD, Project Director
Email: tadcock@ksde.org

Emily Brinkman, RD, LD, Project Director
Email: embrinkman@ksde.org

School Finance Team

Food Service Unit

Jennifer Barger, Public Service Administrator II

Phone: 785-296-4965

Fax: 785-296-0459

Email: jbarger@ksde.org

Nicole Norwood, Accountant I

Phone: 785-296-2020

Fax: 785-296-0459

Email: nnorwood@ksde.org

Other Helpful Contacts

U.S. Department of Agriculture (USDA) Mountain Plains Regional Office (MPRO)

Special Nutrition Programs
Food and Nutrition Service
1244 Speer Boulevard, Suite 903
Denver, CO 80204-3585
Phone: 303-844-0354
Website: www.fns.usda.gov/cnd/

Kansas Department of Health & Environment

Child Care Licensing
Curtis State Office Building
1000 SW Jackson
Suite 200
Topeka, KS 66612-1274
Phone: 785-296-1270
Website: www.kdheks.gov

Institute of Child Nutrition (formerly National School Food Service Management Institute - NFSMI)

The University of Mississippi
P.O. Drawer 1848
University, MS 38677-0188
Phone: 1-800-321-3054
E-mail: helpdesk@theicn.org
Website: www.nfsmi.org

Kansas Association for the Education of Young Children (KAEYC)

633 Albert
Salina, KS 67401
Phone: 785-280-0088
Website: www.kaeyc.net

Child Care Aware of Kansas

1508A East Iron
Salina, Kansas 67401
Phone: 785-823-3343
Website: www.ks.childcareaware.org

Kansas Department for Children and Families

Office of the Secretary
915 SW Harrison Street
Topeka, Kansas 66612
Phone: 785-296-3271
Website: www.dcf.ks.gov

Child Nutrition & Wellness Website

Kansas Nutrition – Education, Administration, Training

www.kn-eat.org

KN-EAT is the portal for all Child Nutrition & Wellness websites:

- Child & Adult Care Food Program
- School Nutrition Programs
- Summer Food Service Program
- Team Nutrition (including Power Panther)
- Eat Smart Play Hard
- Farm to School
- Body Venture
- Kansas School Breakfast Challenge

The *Child & Adult Care Food Program* website provides guidance, policies, and current information, including:

- The CACFP Administrative Handbook and corresponding forms
- Training opportunities
- USDA Healthier CACFP Award and other recognition
- Newsletters and Monthly Updates

Additionally, the Child & Adult Care Food Program website is used to access **KN-CLAIM** (**K**ansas **N**utrition – **C**laims **A**nd **I**nformation **M**anagement), the internet system for filing and paying reimbursement claims. KN-CLAIM is also used to collect sponsor and site information.