CACFP Centers – 2020-2021 Program Certification

August 3, 2020

Distributed to CACFP Authorized Center Representatives Email and posted at www.kn-eat.org

This memo is available at www.kn-eat.org, Child and Adult Care Food Program, Program Certification. Centers will access their unique combination of program certification documents in KN-CLAIM.

Program Agreement
A new 2021 Program Agreement is not required. Pull the original signed 2020 Agreement forward in your files and upload a copy as a part of Program Certification.

2021 CACFP Certification Guide for Centers – Sponsor Application, Site Application(s), Center Budget and Multiple Center Management Plan is available at www.kn-eat.org, CACFP, Program Certification.

- Follow instructions given in the 2021 Certification Guide for Centers to complete the Sponsor Application, Center Site Application(s), Multiple Center Management Plan, and Budget online in KN-CLAIM by September 18.
- Sponsors must certify and submit their application at the bottom of the Checklist Tab in KN-CLAIM. **The certification is not finished until this step has been completed.**

Reminder
If a Sponsor has a change in Authorized Representative, an Appointment of a New Authorized Representative form must be mailed to KSDE with original signatures. This form can be downloaded from the Checklist Tab in KN-CLAIM.

Certification Help is Available
- A Program Certification Webinar will provide step-by-step guidance for completing the Sponsor Application, Center Budget, and Multiple Center Management Plan. Join the webinar on Monday, August 3 from 1:00-2:00 pm at: https://ksde.zoom.us/j/97312909256?pwd=WmtJZGFLNWRrVCtCVtCVkdvStBaVpHQT09
- Please call Child Nutrition & Wellness or your CACFP Consultant with any additional questions (785) 296-2276.

The Child Nutrition & Wellness team appreciates all you do to create healthier childcare and adult care environments!

For more information, contact:

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