

COVID-19 Update



Child Nutrition Program Meal Service during COVID-19 Outbreaks

January 15, 2021

Sent by listserv to SNP, SFSP and CACFP Sponsors and posted at www.kn-eat.org, School Nutrition Programs, What's New, Child Nutrition Meal Service During COVID-19, www.kn-eat.org, Summer Food Service Program, What's New and www.kn-eat.org, Child & Adult Care Food Program, What's New

SFSP Monitoring Reminder

January was the start of a new SFSP Program year. Sponsors must conduct a review of **each** site at least once during the first four weeks of program operations in a program year. **Sponsors can complete these site reviews as a desk review or in person when observing on-site operations.**

A sample monitor site review form can be found at: https://www.kn-eat.org/SFSP/SFSP_Docs/Program_Administration/27-E_Monitor_Site_Review-2019.pdf.

Annual On-site Accountability Reviews – SSO and NSLP Sponsors Only

The School Food Service On-Site Accountability Review (Form 9-G) can be accessed online at www.kn-eat.org, School Nutrition Programs, Food Service Facts, Chapter 9. **By February 1, Sponsors implementing the National School Lunch Program (NSLP) or Seamless Summer Option (SSO)** with more than one serving site must review each approved lunch site and review 50% of all approved breakfast sites at least once per year. Someone not involved in the daily meal accountability procedures at the site must conduct the On-Site Accountability Review. Keep completed reviews on file with school food service program documents for review or audit. Each on-site review must ensure the school's claim is based on the counting system, as reported on the site application, and yields the actual number of reimbursable meals served for each day of operation. If the review discloses problems with a school's meal counting or claiming procedures, the Sponsor must ensure that the school implements corrective action, and within 45 days of the review conduct a follow-up on-site review to determine that the corrective action resolved the problems. **These reviews can be completed via desk audit this year due to COVID Waiver flexibility.**

Verification Reminder

Verification screens are available in KN-CLAIM:

- Count total number of applications received as of **October 1** and total number of students approved for reduced price and free meals as of **October 31**. Applications in "carry-over" status on October 1 should NOT be included in these counts.
- Complete the Pre-Verification Worksheet in KN-CLAIM to determine the Sponsor's sampling method. Access the Pre-Verification Worksheet in KN-CLAIM by selecting School Nutrition Programs, Program Year 2021 and then clicking on the "Forms" tab on the Sponsor Summary page. On the same line as "Pre-Verification Worksheet" click the button which can be found at the right-hand side of the screen and has the image of a + sign.
- For step-by-step instructions, the Verification Quick Reference Guide can assist you in completing the Pre-Verification Worksheet correctly. Please download the guide at www.kn-eat.org, KN-CLAIM, SNP, Quick References, Verification Reporting.
- Once the Pre-Verification Worksheet is submitted, go into the Post-Verification Results screen to see the number and type of applications that must be verified. Verify **ONLY** the number required unless application(s) are verified "for cause".
- **February 28** – Deadline to complete and report all verification activities in KN-CLAIM.



Verification Training – Recording Available

KSDE CNW conducted Verification training on December 1. Watch the recording at:

https://ksde.zoom.us/rec/share/N5jsViLX56SigK_Nbeqa0GEri0lvZiXO84e7A4xp0RkFy9j4o7MFFpdPXJFsykKW.CjCeQma-mQycpDTN?startTime=1606852884000

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Nationwide Waiver of Food Service Management Contract Duration in the National School Lunch Program and Summer Food Service Program EXTENSION 1

FNS extends the waiver, for all State agencies, school food authorities, and SFSP sponsors the food service management company contracts duration requirements at 7 CFR 210.16(d) and 225.6(h)(7). This waiver allows food service management company (FSMC) contracts that may expire by or around June 30, 2021, and have not been extended for SY2020-2021 to be extended through school year 2021-2022 (June 30, 2022). Contact Jill Ladd at jladd@ksde.org for more information about waiver election.

Pricing Summer Food Service Program (SFSP) Adult Meals

The information and examples provided during this week's Tuesday Town Hall regarding pricing SFSP Adult Meals will be posted at www.kn-eat.org, Summer Food Service Program, What's New by early next week.

Town Hall Tuesday

Join us for the next Town Hall Tuesday at 2 on January 19th at

<https://ksde.zoom.us/j/93001580396?pwd=ZlliMTVuemh3d0VoVU80aGVQcmpuZz09>. We will discuss any new USDA guidance available and provide an update on the status of P-EBT.

Stay healthy and safe everyone!

Cheryl, Jill and Julie



For more information, contact:

Cheryl S. Johnson
Director, Child Nutrition & Wellness
(785) 296-2276
www.kn-eat.org
csjohnson@ksde.org

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.org

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