Child Nutrition & Wellness
Advisory Council Meeting
April 10, 2015

Attendees – Tammy Bartels, Valerie Cable, Tracey Colbert, Kyleen Harris, David Paul, Tandy Rundus, Sandy Skucius, Shalonda Smith, Blythe Thomas, Connie Vogts, Cheryl Watts, Judy Friesen, Jessica Younker, Wanda Williams, Kelly Chanay, Peggy McAdoo, Mark Thompson, Jill Ladd, Joy Rose, and Cheryl Johnson.

Welcome & Introductions – Cheryl Johnson

What does SUCCESS look like? – Mark Thompson
The first order of the day was an exercise led by Mark, in which three groups – Health & Wellness, KN-CLAIM, and Training – were assembled and asked two questions: 1) “What do you see as successes in the last five years?” and 2) “What would success look like for the next five years?”

- Health & Wellness – 1) 2nd chance breakfast and Get up & move and 2) more funding for selling our mission to teachers and more participation from administrators
- KN-CLAIM – 1) that KSDE asked and incorporated what was important And ability to enter claims and renew online and 2) immediate processing & payment
- Training – 1) that Kansas is on top of all the national changes and that KSDE’s communication style is very positive and 2) transfer positive results from schools to CACFP to communicate in a lively way-dress it up, jazz it up, sell it (participation is down)

Progress Report - 2015 CNW Goals – Cheryl Johnson
USDA Goal #4 – Ensure that all of America’s children have access to safe, nutritious and balanced meals. It’s important to keep the big picture in mind. (Handout provided)

Child Nutrition Reauthorization 2015 / State Legislative Update – Cheryl Johnson
Cheryl reported that Pat Roberts and three of his staff were at Pauline South Elementary School on Tuesday. Cheryl and the USD 437 Food Service Director, Stan Vallis, met with them. Stan was concerned with availability and cost of food products due to extended drought issues and demand increases due to USDA changes in meal pattern. Kansas is the only state that gets cash instead of commodities. Senator Robert’s aide, Julian, talked at length with Cheryl and had very good questions.

She presented letters to the editor in the Kansas City Star from Bart Goering, Superintendent from Spring Hill, “Still much to do in fighting obesity”, as well as a letter from a retired adjunct general from Easton. She reported that the Liberal City Council, the Salina City Council and Johnson County are adapting vending standards similar to the Smart Snacks Rule. Concordia is doing 2nd Chance Breakfast M-W-F with the support of the superintendent. There have not been cuts to the SFSP and so far only one district has stated that it will not provide it due to cutting summer school. Twenty + new sponsors have indicated they will be starting the SFSP.
Break

**KN-CLAIM Satisfaction Survey & Testing/ ART II Grant Update** – Jill Ladd
Jill presented the proposed survey and asked for input into improving it. The purpose is to measure how satisfied people are with KN-CLAIM as it currently is to establish a baseline measure for the ART II grant. Several suggestions were made—using survey monkey to get anonymous, truthful responses, rearranging the questions. Jill also provided a demo of the new KN-CLAIM system and displayed a number of error handling methods which the group was asked to provide input on. Participants preferred a combination of the examples in #3 and #4 – error to be displayed underneath textbox with text outline highlighted in red and also list all errors at the top of the page. New forms are much cleaner and sharper. Full project is scheduled to be complete Summer 2016, Schools by September 2015.

Lunch

**Demonstration of Wellness Impact Tool** – Mark Thompson
Webinars coming in May. The Wellness Impact Tool is completed at the district level. For each Wellness Policy Model Guideline select: “not in place,” “developing policy,” or “policy in place”. Go to Program Year, Application, Wellness Impact Tool to access. Cheryl stated that every school in the district must be on board to qualify to say “policy in place.” Many people can and should be on a wellness committee: parents, custodians, community members as well as faculty.

A Recognition Grant Proposal has been written to recognize Modeling Schools and CACFP centers and homes with banners, plaques and stipends.

**Training Priorities and Plans** – Jill Ladd
Jill provided a handout outlining the “ART II Training Development Plan” and discussed training classes aimed at improving counting and claiming accuracy. Proposed classes included: 1) 1hr class on maintenance of nonprofit & FS account, 2) allowable costs, 3) Paid Lunch Equity, 4) Revenue from Non-Program Foods, 5) Indirect costs, 6) POS accountability, and 7) Meal count certification & benefit. Ideas and concrete examples are needed.

Cheryl discussed Leadership Connections meetings for schools and reported low attendance over the past few years. Suggestions were to offer one training per region or provide only where classes are well attended. It was also suggested to only do leadership connections once per year. Webinars may not be sufficient for some training. Another suggestion was that up front people need to know a number required to conduct a class, so that it could be promoted better.

**Procurement Training Needs** – Kelly Chanay
Procurement definition: Acquisition of goods from an outside source for the best possible price.

(Kelly and Laura Hodgson attended training. Cheryl and Judy Neely will also.) Formal, informal, group purchasing, and micropurchases are possibilities. Training was geared toward schools, but much applied to CACFP, and a separate training for them is planned. Procurement review may be separate or combined with AR and will start in 2016-17.
Participants noted that in western Kansas it is hard to attract bids due to remoteness and amounts needed. A lengthy discussion was held regarding the frustrations of all involved—clients that don’t use all they expect to, and leave suppliers hanging, bidders that do not respond in kind to request for bids, and the many steps in the process between farm and table-vendors, brokers, manufacturers. One suggestion was that there be state specifications for preferred products, and that a clause be added to forbid collusion of vendors.

**Professional Standards Final Rule** – Cheryl Johnson
Cheryl discussed hiring standards for new SFA’s, directors, and managers, so food service people can be recognized for the level of expertise they need. She also reviewed briefly the hiring standards for various positions. Input was requested for Food Safety. The suggestion was made to coordinate with extension to provide ServSafe training more often. NFSMI training is available online. We are visiting with the Center for Excellence in Food Safety at K-State about a potential partnership on an 8-hr class geared toward FS directors on their learning platform. Cheryl emphasized the two-year window for getting training. The question was raised as to defining staff—anyone whose salary is paid from food service funds with food service responsibilities.

**CACFP Meal Pattern, Proposed Rule** – Peggy McAdoo
The CACFP Proposed Meal Pattern relates the 2010 Dietary Guidelines and science based nutrition standards to new guidelines for meals in CACFP. USDA is promoting the changes as cost neutral but intending to increase awareness of healthful nutrition to promote breast feeding and enhance consumption of fruits and vegetables. Changes will impact schools that serve preschoolers. All council members were encouraged to log their concerns into the USDA comment site by April 15, 2015. NOTE: USDA has reopened the comment period until May 27 in an effort to obtain more comments, so anyone who did not comment by the April deadline is encouraged to make comment by **MAY 26**.

**Break**

**Program Updates & Discussion**
- **Farm to School/Preschool** – Diane Dysart reported on the workshops conducted this spring. 189 people total attended, with 22% food service professionals, 23% teachers or academics, 15% Cooperative Extension, 16% farmers and producers, and 24% other. There was a big interest in school and community gardens. The biggest challenge was finding local producers/farmers. Child care centers and Summer Food Service Programs are options, and a simple “purchasing guideline resource” was seen as a need. There is also a need to look at additional networking models, and to take small steps. At Hutchinson, a child care provider met a farmer, and the kids will be going out to his farm.
- **Community Eligibility Provision** – Council members were urged to consider this method of applying for reimbursement, as it is less paperwork, for all kids to get free meals.
- **Breakfast Initiatives** – Emily Brinkman. Four media events were conducted during School Breakfast Week. In KC and Topeka a Chiefs player came as a partnership with Midwest Dairy Council which helped in drawing media attention. Alternative service methods were promoted: Breakfast in the classroom, Grab & Go, and 2nd Chance Breakfast. Model social media posts and sample breakfast menus were provided.
April 2015 Advisory Council Meeting Notes

- Grant Proposals – Team Nutrition attended a Grants meeting in Washington DC. Evaluation is a major focus. A possible plate waste study is planned. Other ideas: developing alternates for Healthier Kansas Menus, a 10-minute video for homes and centers on Smarter Mealtimes. One idea proposed: Window Clings applied to glass guards to remind kids to choose fruits and vegetables.

- Farm to School Grant – Cheryl discussed a possible grant proposal for a F2S training grant. The group did not encourage KSDE to write a proposal this year.

- Professional Recognition Programs – Cheri Berggren, Child Nutrition PRP revised to include a diamond level. Brochure distributed.

- Kansas Certificate in Child Nutrition Management – Cheryl Johnson. She discussed the possible development of a state recognized certificate, with 100 hours of classroom instruction and specific classes as part of the training. Seeking State Board approval at April meeting.

- Summer Food Service Program – STAT Status. Earliest SFSP starts May 11. May 1 is the deadline for applications. USDA is taking over the “Why Hunger?” website. In Liberal it was reported that there are large pockets of Guatemalan students do not have access to summer sites. A Meals-on-Wheels idea was proposed. It was reported by someone with multi-state experience that most feeding sites in other states are in parks.

Wrap-Up & Adjourn
- Next Meeting Date - November 13
- Expense Forms
- Thank you