Child Nutrition & Wellness, Advisory Council Meeting

Tuesday, June 8, 2021, 10:00 am to 2:00 pm
Topeka Zoo & Conservation Center, Kay McFarland Event Venue
635 SW Gage Boulevard, Topeka, Kansas

10:00 am  Welcome and Introductions (attendance)
- Laine Norris
- Michelle Charbonneau
- Beth Carlton
- Brooke Wolf
- Deb Brehm
- Mary Clark
- Laine Norris
- Michelle Charbonneau
- Beth Carlton
- Brooke Wolf
- Deb Brehm
- Mary Clark

10:15 am  Child Nutrition Program Reauthorization Update

10:30 am  Technology Needs & Technology Grant Updates

11:00 am  Training and Technical Assistance Needs
Positive feedback on trainings offered (selections/frequencies of classes)
- Several sponsors utilize and appreciate the Spanish FSB
- Sponsors find out about training through updates, CNW calendar, townhall
  “never get rid of townhall”
- Likes accessibility of online training

Challenges
- CACFP concerns on how to make town hall more accessible to centers.
  (suggestions – record (not possible), offer at multiple times or after hours,
  send out survey to find best time).
- Create a drop-down list in Moodle for home providers to select sponsor
  number

Admin Trainings
- Only offered all online through Zoom & post online (positive feedback).
  o Concerns raised about admin trainings only online for new
    directors. Idea to create a follow-up to jump start or a cohort of
    new directors for follow-up trainings. (Idea shared - check-in with
    new directors every 30-days over the first year)
- Best practice meetings for sponsors to gather to discuss new ideas, hot
  topics, and network in-person. Regional best practice meetings– breakfast,
  marketing.
- Superintendent training
- Suggested to have a Q &A or some type of follow-up after Admin trainings
Minutes

Staff
- CACFP – Staff training/how to know if training is for CACFP staff? – put on calendar if SNP or CACFP (designate SNP/CACFP by color)
- Some confusion on names of classes (re-post the description of classes on website).

Management
- SNP – Innovative breakfast? – 501 expand ideas from classroom
- SNP – Marketing to increase participation. *Move your marketing muscles to first of the SY 2022
  - How to market, entice students to eat (ideas shared: mimic other food places, get admin/parents involved, meal pictures to parent, get kids involved. (Robyn suggested research by MWD)
- More classes on different types of allergies (recommended meal modification)
- CACFP – Monitoring
- CACFP – WGR ideas, infant meals.
- Repurposing or upcycling kitchen equipment.

Technical Assistant - Happy with TA provided.

Other:
- Interested in continuing cadre training (Chris Wagner)
- Issues with contract management companies – KS vendor training (KSDE does not provide training to contract management companies - it is the sponsor’s responsibility. FSMC’s can access our trainings.)
- CACFP Home Sponsor Call is very helpful. Consider inviting all CACFP sponsoring organizations.
- Training options for CACFP new staff. (Sponsor receives admin funds to do but can use CNW resources.
- More training options for CACFP homes.

11:30 am Grant Updates
CACFP Meal Pattern Implementation – Culinary kit, culinary class (Zoom)
- Positive feedback on kits and culinary class (some concerns on how to use kits)
- Include guidance on rules for food sizes to prevent choking
- Invite parents to culinary class
- Include food budgeting
- For Home sponsors offer TTT format training- especially for culinary classes.

Team Nutrition
- 2021 Local Foods Recipe challenge announcement

Farm to School
- Grant updates
12:00 pm  Summer Food Service Program
- Updated on summer site mapping, Growing SFSP, FS kits, spike events

12:15 pm  Work Groups (see discussion results in the table below)
- Food and Personnel Safety
- Training and Technical Assistance
- New USDA Waivers for SY2021-2022
- Pandemic Response - Lessons Learned
- Technology

Questions and Comments from the Sticky Notes:
- KDA – What does the group think about the Food Protection Management Certificate? A KSDE training may be able to work as a proxy for the Certificate.
  - Request for comments on updated KS food code
  - July 14 – Public webinar
- CACFP – How to change providers in KN-CLAIM from tier 1 to 2? A- Information will be provided during the Home Sponsor Call in June
- CACFP – Will there be a new Tiering Notification Form for Home Sponsors regarding Tier 1 for a Year? A- Information will be provided during the June Home Sponsor Call
- CACFP – My staff wants to know if there is going to be in-person training for Grains to Ounce Equivalents? A: Nothing has been scheduled to date
- Reimbursement Rate Information yet? Still waiting.

Comments:
- KSDE CNW is so wonderful to work with.
- Your staff is amazing! They are always kind and attentive.
- Thank you for being available.
- Appreciate All the Support Your TEAM gives us. Very helpful and friendly.
- CNW Staff are the most supportive people I have ever worked with....
Results from Work Groups

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<tr>
<th>Keep Doing</th>
<th>More Of</th>
<th>Start Doing</th>
<th>Less Of</th>
<th>Stop Doing</th>
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<tr>
<td>Food and Personnel Safety</td>
<td>• Online FSB Classes</td>
<td>• Meal Modification Training</td>
<td>• Choking Hazards for Young Children</td>
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<td>• Allergy Training</td>
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<td>• Infant Meal Pattern Monitoring training- when do we disallow?</td>
<td>• Only Online</td>
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<td>• Program Director Training &amp; Follow-up with new directors monthly</td>
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<td>Training &amp; Technical Assistance</td>
<td>• Online Options</td>
<td>• Infant Meal Pattern for Teachers</td>
<td>• Infant Meal Pattern Monitoring training- when do we disallow?</td>
<td>• Only Online</td>
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<td>• TA from Consultants</td>
<td>• Regional In-Person</td>
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<td>• Allergy Training- especially combination of allergies</td>
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<td>New USDA Waiver Implementation</td>
<td>• Emails</td>
<td>• Universal Free Meals</td>
<td>• Paperwork</td>
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<td>• Town Halls</td>
<td>• Keep Waivers in KN-CLAIM</td>
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<tr>
<td>Pandemic Response</td>
<td>• Normalcy</td>
<td>• Waivers</td>
<td>• Paperwork</td>
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<td>• Communication at specific weekly time, Town Hall via Zoom</td>
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<td>Technology</td>
<td>• Agendas for Town Hall. Like how specific questions in the Chat Box get answered by the moderator.</td>
<td>• Apps</td>
<td>• Augmented Reality App created for Home Sponsors to claim...in a perfect world.</td>
<td>• Stop answering chat box questions in the live zooms - just type the answer.</td>
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<td>• Following the flow of the agenda</td>
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For more information, contact:

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(3) Email: program.intake@usda.gov.

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