

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State Agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each SFA/Sponsor on the State Agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA/Sponsor. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority/Sponsor Name: D0247 Southeast

School Food Authority/Sponsor Number: D0247

Date of Administrative Review (Entrance Conference Date): 01/25/17

Date review results were provided to the School Food Authority/Sponsor: 02/24/17

Date review summary was publicly posted: 03/22/17

The review summary must cover access and reimbursement (including eligibility and certification review results), SFA/Sponsor's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA/Sponsor's Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority/Sponsor participate in?
(Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack Program
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority/Sponsor operate under any Special Provisions?
(Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings and Commendations

3. Were any findings/commendations identified during the review of this School Food Authority/Sponsor?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>A. Program Access and Reimbursement</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th></th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Certification and Benefit Issuance</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Verification</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Meal Counting and Claiming</td> </tr> </tbody> </table> <p>Finding(s) Details: Certification and Benefit Issuance 1) One meal application was not approved correctly.</p> <p>Meal Counting and Claiming 1) Sponsor is not following their approved Sponsor-KSDE agreement/application, as follows: Meal times for breakfast and lunch are incorrectly reported on the site application.</p> <p>Commendation(s): Sponsor did an excellent job of accurately providing program access and claiming reimbursement!</p>	Yes	No		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
Yes	No													
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<input type="checkbox"/>	<input type="checkbox"/>	<p>B. Meal Patterns and Nutritional Quality</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th></th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Meal Components and Quantities</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Offer versus Serve</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Dietary Specifications and Nutrient Analysis</td> </tr> </tbody> </table> <p>Finding(s) Details: Meal Components and Quantities 1) The whole grain rich requirement was not always being met. 2) Production records were available but were not being completed correctly. 3) Menu is not being followed.</p> <p>Offer vs Serve 1) Offer option with all students not taking the required ½ cup of fruit or vegetable plus at least two other items/components. 2) Signage listing menu items at the beginning of the line did not include the requirement for students to take at least ½ cup fruit or vegetable.</p> <p>Commendation(s): Sponsor has done a great job of providing nutritious meals that the students accept well.</p>	Yes	No		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
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<input type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment	
		Yes	No
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Food Safety
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Competitive Foods
		Finding(s) Details: Food Safety 1) Food safety inspection report(s) is not posted in a publically viewable location. Commendation(s): Sponsor has done very well with food safety and sanitation, having an active wellness committee, and providing a la carte items that meet healthy Smart Snacks in Schools guidelines!	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	D. Civil Rights	
		Finding(s) Details: 1) The correct USDA "And Justice for All" poster was not displayed in clear view of program participants.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	E. Other Areas of Review	
		Yes	No
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Comprehensive Resource Management
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Professional Standards
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Buy American
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Summer Food Service Program Outreach
		<input type="checkbox"/>	<input checked="" type="checkbox"/> School Breakfast Program Outreach
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Sponsor On-Site Monitoring
		Finding(s) Details: 1) Buy American provision requirement was not followed for all products on site. 2) Professional Standards requirements have not been met. Commendation(s): Sponsor's financial records reflect compliance with federal guidelines for the management of federal funds.	