

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State Agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each SFA/Sponsor on the State Agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA/Sponsor. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority/Sponsor Name: Coffeyville

School Food Authority/Sponsor Number: D0445

Date of Administrative Review (Entrance Conference Date): 03/27/17

Date review results were provided to the School Food Authority/Sponsor: 4/20/17

Date review summary was publicly posted: 05/15/17

The review summary must cover access and reimbursement (including eligibility and certification review results), SFA/Sponsor's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA/Sponsor's Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

- 1) What Child Nutrition Programs does the School Food Authority/Sponsor participate in?
(Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack Program
- Special Milk Program
- Seamless Summer Option

- 2) Does the School Food Authority/Sponsor operate under any Special Provisions?
(Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings and Commendations

3) Were any findings/commendations identified during the review of this School Food Authority/Sponsor?

Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>A. Program Access and Reimbursement</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Certification and Benefit Issuance</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Verification</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Meal Counting and Claiming</td> </tr> </tbody> </table> <p>Finding(s) Details: Meal Counting and Claiming 1) Program agreement is not being followed. Site application for the reviewed site shows sponsor is providing a traditional breakfast in the cafeteria from 7:15 – 8:00 a.m. Sponsor is no longer providing this traditional breakfast.</p> <p>Commendation(s): Sponsor did a great job of being in compliance with program access and reimbursement requirements!</p>	Yes	No		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
Yes	No													
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance												
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>B. Meal Patterns and Nutritional Quality</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Meal Components and Quantities</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Offer versus Serve</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Dietary Specifications and Nutrient Analysis</td> </tr> </tbody> </table> <p>Finding(s) Details: Offer vs Serve 1) Signage listing menu items at the beginning of the line did not include the requirement for students to take at least ½ cup fruit or vegetable.</p> <p>Commendation(s): Sponsor was compliant with service of all age/grade groups reviewed with 100% accuracy!</p>	Yes	No		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Yes	No													
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve												
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Food Safety</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Competitive Foods</td> </tr> </tbody> </table> <p>Competitive Foods 1) Smart Snacks in Schools fundraising exemption form is not up to date. 2) Free potable water is not accessible to all students during meal periods.</p> <p>Commendation(s): Sponsor's Wellness Committee is doing great things! And the sponsor's food safety program is meeting all requirements!</p>	Yes	No		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods
Yes	No													
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety												
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy												
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods												

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) The correct USDA "And Justice for All" poster was not displayed in clear view of program participants.</p>																					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>E. Other Areas of Review</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%; text-align: center;">Yes</th> <th style="width: 10%; text-align: center;">No</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Comprehensive Resource Management</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Professional Standards</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Buy American</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Summer Food Service Program Outreach</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>School Breakfast Program Outreach</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Sponsor On-Site Monitoring</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>Buy American</p> <p>1) Buy American provision requirement was not followed for all products on site.</p> <p>Comprehensive Resource Management</p> <p>1) Sponsor was covering the cost of adult meals with foodservice funds without sufficient transfer of funds to cover the full cost.</p> <p>2) Nonprogram foods ratio was not calculated.</p> <p>Commendation(s):</p> <p>Sponsor is doing a great job of meeting professional development requirements for all Child Nutrition staff!</p>	Yes	No		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comprehensive Resource Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Buy American	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer Food Service Program Outreach	<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program Outreach	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sponsor On-Site Monitoring
Yes	No																						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comprehensive Resource Management																					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards																					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Buy American																					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer Food Service Program Outreach																					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program Outreach																					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sponsor On-Site Monitoring																					