

# CEP DECISION TREE

**1. CALCULATE IDENTIFIED STUDENT PERCENTAGE (ISP)**

*ISP = # students qualified for free meal via non-income method / # students with access to at least one meal*

**2. For individual building, is ISP ≥ 40%?**

**Is breakfast available in building?**

Consider grouping buildings (some or all) to boost ISP for buildings < 40% ISP. **For grouped buildings, is ISP ≥ 40%?**

**Willing to start breakfast program in SY 14-15?**

**ISP x 1.6 = FRP**  
**FRP = Free Reimbursement Percent (Maximum = 100%)**

**100 - FRP = PRP**  
**PRP = Paid Reimbursement Percent**

**NOT QUALIFIED**  
 Continue traditional method of benefit issuance.

**3. ESTIMATE REIMBURSEMENT**

Use the CEP calculator to compare traditional and CEP claiming:  
[http://www.kn-eat.org/SNP/SNP\\_Menus/SNP\\_Admin\\_Community\\_Eligibility.htm](http://www.kn-eat.org/SNP/SNP_Menus/SNP_Admin_Community_Eligibility.htm)

*Be sure to consider any increase in participation due to meals at no charge.*

**4. Is estimated reimbursement adequate to operate program with ALL student meals provided at no cost?**

**Are other Sponsor departments/ programs aware of change in data and that At-Risk Applications will still need to be completed for state funding?**

**Sign up for CEP with Child Nutrition & Wellness, KSDE.**

**Consider:**

- Grouping buildings (some or all) into one claim unit to boost ISP for buildings < 62% ISP
- Schools in Community Eligibility Program (CEP) have reported increased participation
- **Desire to participate in CEP?**

Discuss and review CEP materials with sponsor program staff.  
**Proceed with CEP?**

**Continue traditional method of benefit issuance.**

