Reply to Attn. of: CACFP-275

Subject: Child and Adult Care Food Program (CACFP) Policy Memorandum

To: STATE AGENCY DIRECTORS (Special Nutrition Programs) - Colorado DH, Iowa, Kansas, Missouri DH, Montana DHES, Nebraska ED, North Dakota, South Dakota, Utah and Wyoming ED

Attached is a summary of questions and answers that have been raised since our last CACFP question and answer memorandum, CACFP-262, dated October 24, 1991. If you have any questions regarding the attached information, please contact my staff at (303) 844-0359.

ANN C. HECTOR
Regional Director
Special Nutrition Programs
Attachment
Child and Adult Care Food Program (CACFP)
Questions and Answers
January 1992

1. Q. If parents owe a nonpricing day care center money, can the center tell the parents their child will have to bring its own food if they don’t pay?

A. No, the center cannot do this and participate in the CACFP. The center will have to find another way to force the parents to pay or deny the child’s admission to the center.

2. Q. What type of information does the SA need to submit to the Regional Office when requesting approval of a computer purchase?

A. The documentation should include brand name, model number, size/capability, and price quotes (more than one, if possible). It would be helpful to know if the equipment is an addition to what the institution currently has or if it will replace a piece of equipment, etc. Also, the documentation should include whether the SA is recommending the purchase.

3. Q. A Title XX center submitted its renewal forms; however, for three months prior, the center did not meet the 25 percent enrollment requirement. Based on Part 226.6(b)(8), the 25 percent enrolled in the most recent calendar month must be documented. Can the center renew their application or must they wait until the month after the 25 percent has been met to send in their renewal forms?

A. Since this is a renewal and not a new center, the center can renew their application with the understanding the claim will be submitted when the 25 percent requirement is met.

4. Q. If an employee (field advisor/reviewer) of a sponsoring organization (SO) charges rent for an office in her home, is this an allowable cost?

A. The charge would be allowable only if it is a benefit to the SO rather than the employee.