Reply to
Attn. of: CACFP-533

Subject: Fiscal Year (FY) 1998 Management Evaluations (ME) - Child and Adult Care Food Program (CACFP)

To: STATE AGENCY DIRECTORS - Colorado DPHE, Iowa, Kansas, (Child Nutrition Programs) Missouri DH, Montana DPHSS, Nebraska ED, North Dakota, South Dakota, Utah and Wyoming ED

The purpose of this memo is to outline our plans for conducting MEs for the FY 1998 CACFP.

As you recall, because of the Welfare Reform legislation and your need to implement the CACFP provisions (especially the two-tier reimbursement system for day care homes), we conducted only two State Agency (SA) MEs in FY 1997. We chose to do this, as your staff had critical demands to implement the changes in a short time frame. Because of this, any "schedule" we had for reviewing SAs is off.

For FY 1998, we plan to conduct MEs in the following states:

Iowa
Kansas
Missouri
Montana
Nebraska
Utah

The remaining four states will then be reviewed in FY 1999.

In addition to doing the above MEs, we would like to accompany your state staff on local sponsoring organization reviews in several states. We would like to do this with Iowa, Missouri, Montana and Nebraska this year.

We anticipate that SA level ME activity will normally be conducted by two of our staff in a one-week period. For Iowa, Missouri and Nebraska local sponsor reviews, we anticipate sending one staff person out with your staff for a one-week period. For Montana, our Helena Field Office will be accompanying staff on local reviews and, as such, there is more flexibility there. The local reviews will not necessarily be done before the SA review, as we want to be as flexible as possible with your schedules.
As can be expected, the main focus of our MEs will be tiering implementation and other Welfare Reform changes affecting CACFP. In addition, we will review other regulatory/instruction/policy changes that have occurred since your last ME and follow up on any findings/corrective action that were cited in your last ME (if still applicable). If by some chance there is time left, we may select another area or two to review. Because of the multitude of changes, we are finalizing an ME review form that our staff will use focusing on the above. We will share this with you prior to our conducting your ME.

Staff will be in contact with you individually on scheduling dates. If you have any questions, please contact us at (303) 844-0359.

Mary Kelsier

ANN C. DEGROAT
Regional Director
Child Nutrition Programs