Subject: Reporting Use of Family Day Care Home Grant Funds

To: STATE AGENCY DIRECTORS - Colorado DPHE, Iowa, Kansas (Child Nutrition Programs) Missouri DH, Montana DPHSS, Nebraska ED, North Dakota, South Dakota, Utah and Wyoming ED

This memo will serve as reminder of the subject reporting requirement. Attached is a copy of the End of Year Report for completion and submission to our office by March 31, 1998.

Two State Agencies have situations which change their reporting requirements. Colorado Department of Health returned funds, then received a second grant through an agreement addendum. A report is due March 31 to account for funds issued with the initial agreement, and an additional report will be due September 30, 1998 to account for the second grant.

North Dakota Department of Public Instruction was approved for an expenditure deadline extension. One End of Year Report will be due September 30, 1998, to account for the total grant.

If there are questions regarding this report, please contact our office at (303) 844-0359.

Ann C. Degroat
ANN C. DEGROAT
Regional Director
Child Nutrition Programs
Attachment
END OF THE YEAR REPORT
FOR DAY CARE HOMES (DCH) GRANT

STATE AGENCY:

TOTAL ALLOCATION:

Number of DCH sponsoring organizations receiving DCH Grant funds: __________

Number of DCH sponsoring organization staff trained or assisted: __________

Number of other appropriate organizations receiving DCH Grant funds: ________

Number of family and group DCH assisted: __________

Total cumulative expenditures through December 31, 1997:

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<th>ACTIVITY</th>
<th>STATE AGENCY</th>
<th>DCH SPONSORING ORGANIZATIONS</th>
<th>OTHER ORGANIZATIONS</th>
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Signature of State Director or Designated Representative

Date

Please return no later than March 31, 1998 to:

Mary Nielsen, Section Chief
Child & Adult Care Food Program
USDA, FNS
1244 Speer Blvd., Rm 903
Denver, CO 80204