Reply to
Attn. of: SFSP-137

Subject: Summer Food Service Program (SFSP) - Questions and Answers

To: STATE AGENCY DIRECTORS (Special Nutrition Programs) - Colorado ED, Iowa, Kansas, Montana OPI, Nebraska ED, North Dakota, South Dakota, Utah, and Wyoming DHSS

Attached are questions and answers that have been received from various State Agencies and Field Offices since our last memorandum, SFSP-131, dated July 12, 1991. Please contact my staff at (303) 844-0359 if you need further clarification of any question or answer.

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Attachment
1. Q. A school district SFSP sponsor has telephones in the schools, but they ring only in the front offices. Can they pay to have the telephone service programmed to ring directly in the kitchens and charge it as an SFSP cost?

   A. Yes.

2. Q. Can a sponsor enter into two separate agreements with the SA when it operates an open site and a residential camp?

   A. Yes. Although the sponsor can also enter into one agreement with two separate site information data forms, the above procedure is an acceptable alternative.

3. Q. Explain how to calculate reimbursement when: (1) income from meals is reported and (2) income is not reported for nonprogram meals.

   A. If income is reported, it would be subtracted from costs. The lesser of meals x rates or costs would be paid.

   If no income is reported for nonprogram meals, then determine the percentage of Program meals to total meals and apply that percentage factor to operating costs. That would be the operating costs the sponsor should report. The percentage factor is not applied to administrative costs.

4. Q. A sponsor vends lunches through the school, but snacks are self preparation. Can the SA pay the higher rate although the lunches are vended?

   A. Yes. The reimbursement should be split to reimburse the lunches at the lower vended rate and the snacks at the higher self preparation rate.

5. Q. Should the SA monitor Federal Funds received by a sponsor, even if not reported as income?

   A. NYSP sponsors are exempt from reporting their Federal Funds for food service as income, but other sponsors receiving Federal Funds earmarked for food service must report them as income on the Claim for Reimbursement. It is suggested that when reviewing the sponsor, SA consultants should evaluate the receipt and use of Federal Funds received, as well as other sources of income to the Program.