Reply to
Attn. of:
SFSP-260

Subject: Summer Food Service Program (SFSP) Sponsor's Fiscal Guide

To: STATE AGENCY DIRECTORS (Child Nutrition Programs)
- Colorado ED, Iowa, Kansas, Missouri DH, Montana OPI, Nebraska ED, North Dakota, South Dakota, Utah and Wyoming DHSS

Attached for your use and reference is a copy of a new Sponsor's Fiscal Guide that our office developed. Our impetus in developing this Guide was in response to past queries with your staff if there was an area in the SFSP that states felt additional technical assistance material was needed. The repeated request was that we develop a Guide that states could give to sponsors which covered fiscal issues. Staff felt this continues to be a vulnerable area in which sponsors needed more assistance.

As a result, our staff developed the Guide which includes narrative on major fiscal issues, as well as sample forms that states and/or sponsors can use. The attachment is single sided and not bound as we felt you may want to adapt all or parts of the Guide, or take the opportunity to reproduce it.

We want to thank those states that gave us various materials they had developed, as this information gave us a starting point for much of the material in the Guide. We hope this is useful and assists you and your sponsors. If there are any questions, do not hesitate to contact our office at (303) 844-0359.

ANN C. DEGROAT
Regional Director
Child Nutrition Programs

Attachment

FISCAL GUIDE ON FILE IN LEA & NUTRITION SERVICES