Reply to
Attn. of: SFSP-355

Subject: Summer Food Service Program (SFSP) Policy Memorandum #2-99: Availability of School and Census Eligibility Data

To: STATE AGENCY DIRECTORS - Colorado ED, Iowa, Kansas, (Child Nutrition Programs) Missouri DH, Montana OPI, Nebraska ED, North Dakota, South Dakota, Utah and Wyoming DHSS

This memorandum strongly encourages State Agencies (SA) to continue to provide SFSP sponsors with school and census eligibility data as early as possible. It is a continuation, without any changes, of Policy Memorandum SFSP-329, issued on February 27, 1998. This memorandum is effective upon issuance, and will remain in effect until superseded by regulation or future memorandum.

We are suggesting that SAs provide free and reduced-price school enrollment information and census eligibility data to sponsors, as well as other interested advocacy groups during sponsor training. If these data are unavailable at the time of training, or are supplemented with additional data after training, SAs should transmit the necessary information to sponsors as expeditiously as possible. All SAs have copies of the “special tabulation” of census block group data which this office provided in early 1994. In addition, since most SAs administering SFSP also administer the Child and Adult Care Food Program (CACFP), many will also have free and reduced-price enrollment information as a result of having implemented the family day care home “tiering” requirements. SAs have the option of using free and reduced-price enrollment information from the month used for CACFP day care home tiering classifications, or of using the most recent month’s information available.
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Providing this type of information during training sessions or as soon thereafter as possible will help to ensure that sponsors have prompt access to all available information for purposes of determining site eligibility. By providing this information to their sponsors early in the year, SAs will minimize sponsor burdens in determining eligibility.

If you have any questions concerning this memorandum, please contact our office at (303) 844-0359.

ANN C. DEGROAT
Regional Director
Child Nutrition Programs